



## HEALTH AND SAFETY POLICIES AND PROCEDURES

*This policy will be regularly reviewed and updated as conditions change in accordance with Taproot Theatre's Jewell Mainstage, Seattle Public Schools, King County, WA DOH, and CDC guidelines.*

As mask and vaccination requirements continue to shift, Taproot's Acting Studio will require proof of COVID-19 vaccination or regular negative COVID tests during the week for all students enrolled in our in-person programs. Masks are highly recommended to be worn by students and will be required to be worn by staff and all other individuals in our class locations. We are eager to welcome your students in-person in a safe and fun way!

### **Vaccination or Testing Requirements for each student:**

- [Proof of Covid-19 Vaccination as outlined by King County](#)

**OR**

- Proof of **two** negative COVID-19 PCR test results (within 72 hours of **Monday and Wednesday**). This can be a digital or printed document from the test provider or laboratory. [Click here](#) to find a testing site near you.

**OR**

- Proof of **three** negative COVID-19 antigen test results (within 24 hours of **Monday, Wednesday, and Friday**). At-home and over-the-counter test results will be accepted. Information on how to submit these results can be found at the end of this document.

**FOR WEEK LONG DAY CAMPS:** Before arrival each day, parent/guardians should check in with their student(s) to verify that no COVID-19 symptoms are present. Vaccination status will only be checked on the first day of camp. If not vaccinated, students will need to provide regular COVID-19 test results as outlined above.

**FOR WEEKLY EVENING CLASSES:** Before arrival each day, parent/guardians should check in with their student(s) to verify that no COVID-19 symptoms are present. Vaccination status will only be checked on the first day. If not vaccinated, students will need to have a negative COVID-19 test result each week.

## ACTING STUDIO PERFORMANCE PROCEDURES

- All audience members ages 2 and up, vaccinated or otherwise, must wear a mask.
- Each student may invite up to two guests for the performance. Depending on class size and seat availability, additional guests may be allowed. *The exact number of guests per student will be announced the Wednesday prior to the performance.*
- **Under current guidelines, Taproot's Acting Studio will not be requiring proof of vaccination or negative COVID-19 tests for audience members. This is subject to change based on city and county recommendations.**



## MASK POLICIES

Masking will be optional for students. Taproot’s Acting Studio welcomes and encourages students to continue wearing a well-fitted mask if that is their preference. All Taproot staff will be required to wear a well-fitted mask. Taproot recommends KN-95 masks for best protective measures. Taproot will have KN-95 masks available for students as needed.

During check-in and check-out, students and all other individuals must wear masks. *Masks will be optional within the classroom only.*

Masking policies are subject to change based on the following:

- If one or more individuals test positive for COVID-19, all students in that camp/class must wear well-fitting masks inside the building (when not actively eating or drinking) for the next ten days following exposure.
- If three or more individuals test positive for COVID-19 within three consecutive days, all students, regardless of camp/class, will be required to wear well-fitting masks inside the building (when not actively eating or drinking) for the next ten days following the most recent exposure.
- Taproot’s Acting Studio will track King County’s Community Risk Level as reported on the [CDC website](#). If our local Community Risk Level reaches “High (Red)”, all students will wear well-fitting masks while inside the building until the Risk Level lowers to “Medium (Yellow)”.

## OTHER THINGS TAPROOT IS DOING TO KEEP STUDENTS AND FAMILIES SAFE

- All individuals must wear masks at check-in/check-out each day, regardless of vaccination status. Parent/guardians should not leave until their student has been cleared to enter the space.
- **All Taproot staff and teaching artists will be required to wear a well-fitting mask at all times that fully covers their mouth and nose.** Face coverings with vents and gators will not be allowed.
- Students will be asked to wash and sanitize their hands upon entering the building, before and after using any shared materials, and throughout the session. When possible, students will have individual materials.
- Students will be socially distanced as needed when eating or drinking. Enhanced air quality measures have been implemented.
- In between all sessions, staff will sanitize all common areas and camp spaces at the end of each day. All students and staff are to comply with signage regarding social distancing rules throughout the building.

## POSITIVE COVID-19 EXPOSURE AND TESTING

### If a student develops symptoms of COVID-19 at camp:

- If an individual presents COVID-19 symptoms during camp as [outlined by the CDC](#), that individual will **immediately** isolate with a Taproot staff member in a designated area. The student must be picked up by an approved guardian and may not return to camp for the remainder of the day. For subsequent camp days, the student may return if they display no symptoms, receive a negative COVID test, and complete a health screening assessment.

### If a student receives a positive COVID-19 test result:

- A parent/guardian should notify the Acting Studio immediately. Acting Studio staff will notify any individuals who came into close contact with the student. Taproot will keep all personal information anonymous.
- The student should stay home and isolate for a minimum of five days from the date of the positive test result or five days from symptom onset. If the student develops symptoms after testing positive, the five-day isolation period should start over. Day 0 is the first day of symptoms. Please follow universal masking, physical distancing, and hand hygiene while in isolation. Family and roommates who are unable to distance from the student should wear a mask and wear eye protection to minimize any additional exposure risk.
- The student may return to Taproot on or after day six from the onset of symptoms **IF**:
  - The student has isolated for a minimum of five days from symptom onset or positive test whichever is earlier, **AND**
  - Symptoms have significantly resolved ([click here for a complete list of symptoms](#)), **AND**
  - The student has been fever-free for at least 24 hours without taking fever-reducing medications

### If a student has been exposed to COVID-19:

- The student does not need to stay home unless they develop symptoms ([click here for a complete list of symptoms](#)).
- The student will be required to wear a well-fitting mask in all class locations for ten days after exposure.
- Parent/guardians should monitor symptoms for at least five days. Even if the student does not develop symptoms, it is recommended to get tested five days after exposure.

*If exposure and isolation happen prior to the start of camp and into the week of camp, Taproot will offer an exchange into a different in-person session.*

If a student tests positive or is exposed to COVID-19, please contact the Director of Education & Outreach **immediately**:

Lindsey Long  
[lindsey@taproottheatre.org](mailto:lindsey@taproottheatre.org)  
206.529.3669

# TAPROOT THEATRE

ACTING STUDIO

All these requirements are based on guidance from Seattle Public Schools, King County, WA DOH, the CDC, and the various stage and actor’s unions with which Taproot Theatre closely works. As our Mainstage casts and crews return to our buildings, the strict testing and reduced exposure requirements made by the unions to protect our professional artists may become required by all Taproot sponsored activities.

Taproot’s Acting Studio will continue to adapt these policies to ensure compliance with evolving health and safety protocols. We appreciate your support and understanding as we continue to navigate how best to serve the students, educators, staff, performers, and patrons that visit our spaces. We know difficult decisions will have to be made for families and the Acting Studio, but we are eager to remain a place of creativity and fun while also staying safe for all.

Questions about Taproot’s Acting Studio Procedures? Email Director of Education & Outreach, Lindsey Long at [lindsey@taproottheatre.org](mailto:lindsey@taproottheatre.org) or call 206.529.3669.

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## How to Submit a COVID-19 Home or Over-the-Counter Test Result

Starting Monday, February 21, 2022, Taproot Theatre’s Acting Studio will accept over-the-counter (OTC) COVID-19 tests for students taking Acting Studio programs.

A photo of the negative test result may be emailed to the Acting Studio office at [studio@taproottheatre.org](mailto:studio@taproottheatre.org) or the photo can be shown at check-in by a parent or guardian. **Please do not bring physical test cards to the building.**

On the test card, write (or provide in an email) the following information (example below):

- The first and last name of the person tested
- The test date (test should be taken prior to coming to building)

**Test result lines must be clearly visible in the photograph.**

If the lines are not visible the test results will not be accepted.

