

**TAPROOT  THEATRE**  
**ACTING STUDIO**  
**In-Person Camp Procedures**

Taproot Theatre's Acting Studio is following all current state, county, and city guidelines and best practices for in-person camps for Pre-K through 12<sup>th</sup> grade students. We are eager to welcome your students in-person in a safe and fun way! These best practices include, but are not limited to:

**Check-in Procedures:**

- Students and staff must complete a daily health screening assessment each morning *prior to arriving* at Taproot Theatre (found [HERE](#)). Upon arrival, students and staff will have their temperature taken and verify that no other COVID-19 symptoms are present.
- Only Taproot staff, teaching artists, and students are allowed in the building during camp hours.
- **Only one parent/guardian per student at check-in (no siblings if possible).** Parent/Guardian should not leave until their student has been cleared to enter the building. A Taproot staff member will be at the entrance waiting for students and conducting temperature checks.
- **For the safety of those performing the checks, please arrive wearing a face covering.**
- Students will be asked to wash and sanitize their hands immediately upon entering the building.
- If any individual does not pass the health screening assessment, they will be sent home and encouraged to get a COVID-19 test. They will not be allowed to return to Taproot Theatre until a minimum of 24 hours have passed after no symptoms (see below for more information).

**In-Class Procedures:**

- All camps will be limited in size depending on the size of the classroom or rehearsal space they are using. **Camps will stay together and not combine with other groups at any point.**
- **Face Coverings: All Taproot staff, teaching artists, and students will be required to wear a face covering at all times.** Face coverings must fully cover the mouth and nose. Face coverings with vents and gators are ineffective at preventing the spread of COVID-19 and will not be allowed.
- Teaching artists and staff will remain with their group for the entire session.
- Students will practice physical distancing (6 feet) as much as possible throughout the session.
- Students will be asked to wash or sanitize their hands before and after using any shared materials. Shared materials will also be sanitized between each use. When possible, students will have individual materials.
- Students will be required to wash or sanitize their hands periodically throughout the day.

**If someone develops symptoms of COVID-19:**

- If an individual presents a fever or reports feeling ill during camp, that student will **immediately** isolate with a Taproot staff member in a designated area. The student must be picked up by an approved guardian and may not return to camp for the remainder of the day. For subsequent camp days, the student may return if they display no symptoms, pass a temperature check, and complete a health screening assessment.
- In the case where a student who attended camp is exposed to COVID-19, Taproot will notify all parents of students who attended the same classroom immediately. The class will be transitioned to an online format. All personal information will remain confidential.



**Returning to Taproot after suspected signs of COVID-19:**

- A student or teaching artist who had signs of COVID-19 can return when:
  - At least 24 hours have passed since recovery (defined as no fever without the use of medications and improvement in respiratory symptoms like cough and shortness of breath); and
  - At least 10 days have passed since symptoms first appeared
- If an individual believes they have had close contact to someone with COVID-19, but they are not sick, they should watch their health for signs of fever, cough, shortness of breath, and other COVID-19 symptoms during the 14 days after close contact with the sick person with COVID-19. They should not go to work, child care, school, or public places for 14 days.

*If exposure and quarantine happen prior to the start of camp and into the week of camp, Taproot will offer an exchange into a different session. If exposure and quarantine happen during camp week, that camp will move online for all students.*

All illness or close physical contact with someone with COVID-19 must be reported immediately to Director of Education & Outreach, Lindsey Long at [lindsey@taproottheatre.org](mailto:lindsey@taproottheatre.org).

**Cleaning Procedures**

- During class and at the end of each day, teaching artists and staff will wipe and disinfect all surfaces and class materials. In addition, custodial crews will sanitize all common areas and camp spaces at the end of each day. All students and staff are to comply with social distancing rules and follow one-way traffic patterns throughout the building.

Questions about Taproot's In-Person Camp Procedures? Email [studio@taproottheatre.org](mailto:studio@taproottheatre.org) or call 206.529.3669.