



## In-Person Camp Procedures

Taproot Theatre's Acting Studio is following all current state, county, and city guidelines and best practices for in-person camps for Pre-K through 12<sup>th</sup> grade students. We are eager to welcome your students in-person in a safe and fun way! These best practices include, but are not limited to:

### Check-in Procedures:

- Students and staff must complete a weekly health screening assessment on Monday morning *prior to arriving* at Taproot Theatre (found [HERE](#)). Upon arrival, staff will check in with each student to verify that no other COVID-19 symptoms are present.
- Only Taproot staff and students are allowed in the building during camp hours.
- **Only one parent/guardian per student at check-in (no siblings if possible).** Parent/guardian should not leave until their student has been cleared to enter the rehearsal space.
- **For the safety of all those in the building, please arrive wearing a face covering.**
- Students will be asked to wash and sanitize their hands upon entering the classroom.
- If any individual does not pass the health screening assessment, they will be sent home and encouraged to get a COVID-19 test. They will not be allowed to return to Taproot Theatre until a minimum of 24 hours have passed after no symptoms (see next page for more information).

### In-Class Procedures:

- All camps will be limited in size depending on the size of the classroom or rehearsal space they are using. **Camps will stay together and not combine with other groups at any point.**
- **Face Coverings: All Taproot staff, teaching artists, and students will be required to wear a face covering at all times.** Face coverings must fully cover the mouth and nose. Face coverings with vents and gators are ineffective at preventing the spread of COVID-19 and will not be allowed.
- Teaching artists will remain with their group for the entire session.
- Students will practice physical distancing (3 feet between students, 6 feet between students and staff) as much as possible throughout the session.
- Students will be asked to wash or sanitize their hands before and after using any shared materials. Shared materials will also be sanitized between each use. When possible, students will have individual materials.
- Students will be required to wash or sanitize their hands periodically throughout the day.
- Students will take lunch in a well-ventilated space. Staff will prop windows and doors to help with ventilation as needed. Students will be six feet apart when eating or drinking.

### Performance Procedures:

- Each student will be permitted up to 2 guests for the final performance. Depending on enrollment numbers, extra seating may become available. This will be decided on a case-by-case basis. An email will go out two days before the performance to reserve seats.
- All audience members must wear a mask, even if fully vaccinated. Seats will be spaced out by ticket reservation.

# TAPROOT THEATRE



## ACTING STUDIO

### **If someone develops symptoms of COVID-19:**

- If an individual presents a fever or reports feeling ill during camp, that student will **immediately** isolate with a Taproot staff member in a designated area. The student must be picked up by an approved guardian and may not return to camp for the remainder of the day. For subsequent camp days, the student may return if they display no symptoms, pass a temperature check, and complete a health screening assessment.
- In the case where a student who attended camp is exposed to COVID-19, Taproot will notify all parents of students who attended the same classroom immediately. The class will be transitioned to an online format. All personal information will remain confidential.

### **Returning to Taproot after suspected signs of COVID-19:**

- A student or teaching artist who had signs of COVID-19 can return when:
  - At least 24 hours have passed since recovery (defined as no fever without the use of medications and improvement in respiratory symptoms like cough and shortness of breath); and
  - At least 10 days have passed since symptoms first appeared
- If an individual believes they have had close contact to someone with COVID-19, but they are not sick, they should watch their health for signs of fever, cough, shortness of breath, and other COVID-19 symptoms during the 14 days after close contact with the sick person with COVID-19. They should not go to work, child care, school, or public places for 14 days.

*If exposure and quarantine happen prior to the start of camp and into the week of camp, Taproot will offer an exchange into a different session. If exposure and quarantine happen during camp week, that camp will move online for all students.*

All illness or close physical contact with someone with COVID-19 must be reported immediately to Director of Education & Outreach, Lindsey Long at [lindsey@taproottheatre.org](mailto:lindsey@taproottheatre.org).

### **Cleaning Procedures**

- During class and at the end of each day, teaching artists and staff will wipe and disinfect all surfaces and class materials. In addition, custodial crews will sanitize all common areas and camp spaces at the end of each day. All students and staff are to comply with social distancing rules and follow one-way traffic patterns throughout the building.

Questions about Taproot's In-Person Camp Procedures? Email [studio@taproottheatre.org](mailto:studio@taproottheatre.org) or call 206.529.3669.