



*Taproot Theatre tells stories of hope, serving the Pacific Northwest through live theatre and educational programs.*

## **Teaching Artist Job Description**

<b>Department:</b> Education & Outreach	<b>Pay Range:</b> \$21.50-\$35/hour, based on experience
<b>Supervisor:</b> Manager of Education & Outreach	<b>Status:</b> hourly, part-time
<i>Job Description Revised December 2024</i>	<b>Location:</b> Seattle, WA
<i>Position Open on Rolling Basis</i>	

**Position Overview:** This position may craft theatre-based curriculum and provide professional instruction for Acting Studio classes and camps throughout the year. Classes may include comedy, acting, musical theatre, creative dramatics, and more. Specific assignments dependent on expertise, availability, and program schedules.

### **Specific Areas of Responsibility**

- Provide professional teaching artistry for assigned classes and residencies
- Implement positive classroom management techniques for all levels of students
- Develop teaching curriculum specific for each Acting Studio program
- Prepare classroom materials prior to start of program
- Collaborate and communicate with other teaching artists
- Attend professional development opportunities
- Attend teaching staff meetings and orientations, as needed
- Represent Acting Studio both within Taproot and outside of Taproot in a professional manner
- Available Camps and Programs:
  - Seasonal Evening Classes: February – April and October – December
  - Seasonal Day Camps: Midwinter Break, Spring Break (corresponds with Seattle Public Schools schedule)
  - Summer Day Camps: June – August, typically over the span of ten weeks
  - Other Residencies, as scheduled

### **Required Qualifications/Skills:**

- Compatibility with Taproot Theatre's mission and values
- Possess a love of theatre arts that translates to a desire to serve students thoughtfully, equitably, and creatively
- Bachelor's Degree or comparable teaching experience (classroom management experience a plus)
- Solid interpersonal communication and leadership skills
- CPR and first aid training a plus

### **Pay & Benefits:**

- Pay is hourly, anywhere from 3-36 hours per week
- Scheduling is semi-flexible, depending on Acting Studio class schedule
- Generous complimentary ticket policy

**Equity & Inclusion:** Taproot Theatre is working to become an anti-racist organization which prioritizes accessibility, transparent communication, and humanity to foster a space of belonging for all. As part of this work, employees will participate in regular trainings and discussions and be asked to support anti-racism and accessibility initiatives and policy changes, as part of their scope of work. To that end, Taproot Theatre seeks employees who demonstrate initiative to expand their own learning and competency within these areas in

order to meaningfully participate in dismantling institutional racism, bias, and other systems of oppression which permeate our industry.

**Faith Statement:** Taproot Theatre Company is incorporated as both a non-profit theatre and a religious organization. Our organization works outside of church oversight and across denominations. Staff at or above the director level are asked to confirm their Christian faith, and at present, permanent Taproot staff at all levels are invited, but not required, to participate in corporate prayer and many, but not all, self-identify as Christians. Seasonal workers and guest artists may choose not to participate in these customs and represent a diversity of backgrounds and faith traditions. The work of the Acting Studio is entirely secular. Taproot Theatre welcomes folks of all faith traditions who are comfortable working in a Christian environment to apply and does not discriminate on the basis of religion.

**Physical Requirements:** This position requires frequent sitting or standing, manual dexterity to operate phones, computers, and other office equipment; strong command of the English language with the ability to be understood. The majority of work is required to be done at Taproot rehearsal spaces with occasional visits to external environments. Occasional work-from-home hours may be available. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of the position.

**Public Health:** Taproot Theatre Company requires every employee, volunteer, and contractor to present proof of vaccination against COVID-19. Proof of vaccination can be vaccine card (copy or photo accepted), WA state immunization printout, or verified medical record printout from medical provider.

To apply, submit a cover letter and resume to Jeremy Ehrlich, Education & Outreach Manager, at [jeremye@taproottheatre.org](mailto:jeremye@taproottheatre.org).

*Taproot Theatre does not discriminate on the basis of race, color, religion, sexual orientation, sex or gender identity, age, citizenship, national origin, veteran status, marital status, mental, physical, or sensory disability, or any other protected and otherwise underrepresented groups of individuals.*